

Agenda Item: 9.

MEMORANDUM

TO: Finance, Expenditures and Legal Subcommittee

FROM: Amanda Grint, Water Resources Engineer

SUBJECT: WP6 and WP7 Professional Services (02-01-556-4400 and 02-01-557-4400) Accounts over 110%

DATE: June 29, 2015

The preliminary design contract for WP6 and WP7 regional flood control reservoirs began in April 2015. The professional services contract for the preliminary planning, design and permitting of these two reservoirs is with FYRA Engineering in the amount of \$265,245. The work is expected to continue through September of 2015.

There have been no revisions to the FYRA contract however, during the FY15 budgeting process, we anticipated that approximately \$50,000 would be spent by the end of the fiscal year on these two projects. The anticipated \$50,000 was split equally, \$25,000 for each account, 02-01-556-4400, Professional Services for WP6 and 02-01-557-4400, Professional Services for WP7. The invoice for work to date submitted by FYRA was \$62,612.77 resulting in both accounts being over 110%. The remaining balance of the contract is included in the FY16 budget.

It is Staff recommendation that the FEL Subcommittee recommend to the Board of Directors, that the accounts for WP6 and WP7 Professional Services (02-01-556-4400 and 02-01-557-4400) be allowed to exceed the budgeted amount up to \$31,306.39 and \$31,306.39 respectively.